

MODIFIED
FIRST STATUTE – 2023
OF

Bareilly International University
Bareilly



Rohilkhand Medical College Campus
Pilibhit Bypass Road, Bareilly (U.P.)-243006

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MODIFIED
First Statute Of
Bareilly International University, Bareilly

CHAPTER I : PRELIMINARY

- 1.1 These statutes may be called the Bareilly International University First Statute (Modified) 2016.
- 1.2 They shall come into force on 16th September 2016.
- 1.3 In these statute unless the context otherwise requires –
 - a. ‘Act’ means the Bareilly International University Act 2016;
 - b. ‘Clause’ means a clause of the statute in which that expression occurs;
 - c. ‘Section’ means a section of the Act;
 - d. ‘University’ means the Bareilly International University;
 - e. ‘Faculty’ means a faculty of studies of University;
 - f. ‘Prescribed’ means prescribed by the statute made under this Act;
 - g. ‘Institution’ means an academic institution other than a college, maintained by , or admitted to, the privileges of the University;
 - h. ‘employee’ means any person appointed by the University, college or institution, as the case may be;
 - i. Words and expressions used but not defined in these statutes shall have the meaning assigned to them in the Act.
- 1.4 In these statutes all references to the age of any officer. Teacher and /or staff shall be construed to be reference to the age according to the date of birth of the concerned person as mentioned in High School Certificate or that of any other document recognized as equivalent thereto.
- 1.5 The University shall be open to persons of either sex and of whatever race, creed, caste or class, and it shall not be lawful for the University to adopt or impose on any person any test whatsoever of religious belief or profession or political opinion in order to entitle him to be appointed as a teacher of the University or to hold any other office therein or to be admitted as a student of the University, or to graduate thereat, or to enjoy or exercise any privilege thereof.

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OFFICERS OF THE UNIVERSITY
CHAPTER II: THE CHANCELLOR / PRESIDENT

- 2.1. The Chancellor, by virtue of his office, shall be the Head of the University.
- 2.2. The Management Committee of the Trust shall appoint any person of eminence/repute as the Chancellor of the University subject to satisfy the following eligibility criteria-
 - (i) He should be physically and mentally fit to shoulder the responsibility.
 - (ii) He should have a distinguished record of service or achievements in the field of education/ administration/ judiciary/ medicine/ science/philanthropy, etc.
- 2.3. The appointment of the Chancellor shall be initially for a period of five years and will get extended for the period till he finds comfortable in discharging his duties and responsibilities.
- 2.4. The emolument and other terms of Chancellor shall be as decided by a management committee of the Trust.
- 2.5. The Chancellor may resign his office in writing under his hand addressed to the Trust.

Functions and Powers

- 2.6. The Chancellor shall be the Chairman of the Board of Governors / Court and shall, when present, preside at meetings of the Board of Governors / Court and at the convocation of the University.
- 2.7. The Chancellor shall constitute the Interim Executive Council.
- 2.8. Every proposal for the conferment of an honorary degree shall be subject to the confirmation by the Chancellor.
- 2.9. The Executive Council and the Authority concerned shall communicate, through the Vice-Chancellor to the Chancellor and the action taken on the advice of the Chancellor.
- 2.10. Without prejudice to the foregoing provisions of this section, the Chancellor may, by an order in writing, annul, suspend or modify any resolution, order or proceedings of any of the officers and authorities of the University not in conformity with the Act, the Statutes or the Ordinances or not in the interest of the University.
- 2.11. The Chancellor shall be competent to call from time to time such information or records relating to any affair of the University as he may think necessary. It shall be the duty of the Vice Chancellor to ensure that such documents or information are promptly supplied to him.
- 2.12. It shall be lawful for the Chancellor, after perusal of such information or records, to give, in the interest of the University, any directive to the Vice-Chancellor, or take any action against anyone as he deems fit and the Vice-Chancellor shall comply with such directives.
- 2.13. The Chancellor shall have the right to conduct an inspection of the college, hostel, office, or any other establishment/part of the University and of the examination centers himself or can direct any person or authority to do so. The decision of conducting an inspection can be taken by the Chancellor by representation himself or *suo-moto*.
- 2.14. The Chancellor can order an inquiry to be made in respect of college, hostel, office, or any other establishment of the university. He can also order an inquiry to be made in respect of any matter connected with the administration and finances of the University.
- 2.15. The Chancellor may address the Vice-Chancellor with reference to the result of such an inspection or inquiry together with his views and advice with regard to the action to be taken thereon. On receipt of the address made by the Chancellor, the Vice-Chancellor shall communicate forthwith to the Executive Council and the Authority concerned, the result of

the inspection or inquiry and the views of the Chancellor and the advice tendered by him regarding action to be taken thereon. The Authority concerned shall execute the directions given by the Chancellor within a reasonable time or within the time indicated by the Chancellor.

- 2.16. Where the Executive Council or the Authority concerned does not take action to the satisfaction of the Chancellor within the time limit, if any, fixed by the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Executive Council or the Authority concerned, issue such directions as he may think fit and the Vice-Chancellor or Executive Council or the Authority concerned shall be bound to comply with such directions.
- 2.17. If in the opinion of the Chancellor, the Vice-Chancellor willfully omits or refuses to carry out the provisions of the Act or abuses the powers vested in him and if it appears to the Chancellor that the continuance of the Vice-Chancellor in office is detrimental to the interests of the University, the Chancellor may, after making such inquiry or as he deems proper, by order, remove the Vice-Chancellor. In such situation the Chancellor may appoint Pro-Vice Chancellor or any Professor to Act as Vice-Chancellor for the period till a new Vice-Chancellor is appointed as per the procedure laid down in the Statutes.
- 2.18. The Chancellor shall have power to suspend the Vice-Chancellor during the pendency or in contemplation of any inquiry pending against him.
- 2.19. Notwithstanding anything contained in the Act or Statute or Ordinance the Chancellor shall have the power to suspend and or remove any teacher or officer or employee of the University.
- 2.20. The Chancellor shall also have any such other power as may be specified elsewhere in the Act or Statutes. In case Act or Statute is silent on any issue then the Chancellor shall have the power to act in the interest of University.

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CHAPTER III **THE PRO CHANCELLOR / VICE PRESIDENT**

- 3.1. The Pro-Chancellor shall be appointed by the Management Committee of the Trust initially for a period of Five years.
- 3.2. The emolument and other terms of Pro-Chancellor shall be as decided by a management committee of the Trust.
- 3.3. A person of eminence/repute can be appointed as the Pro-Chancellor of the University subject to satisfy the following eligibility criteria-
 - (i) He should be physically and mentally fit to shoulder the responsibility.
 - (ii) He should have a distinguished record of service or achievements in the field of education/ administration / judiciary/ medicine/ science/philanthropy/ language/ literature, etc.
- 3.4. The Pro-Chancellor can be re-appointed for another term and can hold the office till he finds comfortable in discharging his duties and responsibilities.
- 3.5. He shall assist the Chancellor in discharging his duties and preside at the convocation in his absence.
- 3.6. He may resign his office in writing under his hand addressed to the Chancellor who shall place before the management committee of the Trust.
- 3.7. He shall be the constituent member of the Board of Governor / court and shall preside over the

meeting, when the Chancellor is not present.

- 3.8. In absence of the Chancellor, due to any reason, all the matters shall be reported to Pro-Chancellor and he shall have the authority to take action or may hold the decision till the return of Chancellor.
- 3.9. The Pro-Chancellor shall also have such other powers as may be specified elsewhere in the act or statute.

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CHAPTER: IV

THE VICE CHANCELLOR

- 4.1. The Vice-Chancellor shall be a whole time salaried officer of the University.
- 4.2. The Vice Chancellor shall be appointed by the Chancellor on the recommendations of the management committee of the Trust.
- 4.3. A person shall not be appointed as the Vice-Chancellor unless he satisfies the following eligibility criteria-
 - i. He should not be more than 70 years of age.
 - ii. He should be physically and mentally fit to shoulder the responsibility.
 - iii. He should have a distinguished record of service or achievements in the field of education/ administration / science/ medicine / judiciary/philanthropy/ language/ literature, etc.
- 4.4. The term of the Vice-Chancellor shall be five years or as decided at the time of appointment and shall be eligible for re-appointment, provided that the Vice-Chancellor may resign his office by writing under his hand addressed to the Chancellor, giving him notice of one month or salary in lieu of the notice period and shall cease to hold his office on the acceptance of such resignation by the Chancellor.
- 4.5. The Chancellor can remove the Vice-Chancellor without assigning any reason giving him notice of one month or salary in lieu of the notice period.
- 4.6. The emoluments and other service conditions of the Vice-Chancellor shall be such as may be determined by the Trust.
- 4.7. The office of the Vice-Chancellor shall not remain vacant for a single day.
- 4.8. Where a vacancy in the office of the Vice-Chancellor occurs by reason of leave or due to ill health or any other cause (not due to resignation or expiry of term), the Pro-Vice-Chancellor will automatically officiate, of which a report shall forthwith be made by the Registrar to the Chancellor. If the post of Pro-Vice-Chancellor is also vacant, any of the Professors will be nominated by the Chancellor to officiate, provided that officiating Vice-Chancellor shall carry out only the routine business and will not take any financial or policy decision.
- 4.9. Where a vacancy in the office of the Vice-Chancellor occurs due to death or likely to occur due to resignation or expiry of term or any other reason and till the time any *adhoc* or permanent appointment is made under any clause, the Pro-Vice-Chancellor will automatically officiate. If the post of Pro-Vice-Chancellor is also vacant, any Professors will be nominated by the Chancellor to officiate for a term not exceeding six months as he may specify, provided that such an officiating Vice-Chancellor shall carry out only the routine business and will not take any financial or policy decision.
- 4.10. In any other emergency, the Chancellor may, from time to time, extend the term of appointment of any person to the office of Vice-Chancellor; however, the total term of such appointment, including the term fixed in the original order, shall not preferably exceed one year.

Powers and Duties

- 4.11. The Vice-Chancellor shall exercise such other powers as may be laid down by the Statutes and the Ordinances.
- 4.12. He shall be the principal academic and executive officer of the University and shall exercise supervision and control over the affairs of the University and give effect to the decisions and the recommendations of the various Bodies and the Authorities of the University.
- 4.13. It shall be the duty of the Vice-Chancellor to ensure that the provisions of the Act, the Statutes and the Ordinances and the regulations are duly observed and shall have all such Powers as may be necessary to ensure such observance, without prejudice to the powers of the Chancellor.
- 4.14. The Vice Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such officer or officers as he may deem fit.
- 4.15. The Vice chancellor shall be empowered to grant leave to any officer of the University and make necessary arrangements for the discharge of the functions of such officer during his absence.
- 4.16. The Vice chancellor shall grant leave of absence to any employee of the University in accordance with the rules and, if he so decides may delegate such power to another officer of the University.
- 4.17. The Vice chancellor shall ensure that the University examinations are held in due time and the results are published timely and that the academic sessions of the University start and end on the proper dates.
- 4.18. The Vice chancellor shall be the *ex-officio* Chairman of the Executive Council, the Academic Council and the Finance Committee and shall have the power to convene or cause to be convened the meetings of the Executive Council, the Academic Council and the Finance Committee, provided that he may delegate this power to any officer of the University.
- 4.19. The Vice chancellor shall have the right to speak in and otherwise to take part in the meetings of any other Authority or Body of the University, but shall not by virtue of this sub-clause, be entitled to vote.
- 4.20. He shall have the power to convene or cause to be convened the meeting of the Board of Governor /Court, with the approval of the Chancellor and in the absence of the Chancellor/ Pro-Chancellor, the Vice-Chancellor shall preside at the meetings of the Board of Governor /Court.
- 4.21. The Vice chancellor shall have the power to make short-term appointments of such persons as he may consider necessary for the functioning of the University.
- 4.22. Where any matter is of urgent nature requiring immediate action and the same could not be immediately dealt with by any Officer or the Authority or other Body of the University empowered by or under Statutes or Ordinances to deal with it, the Vice-Chancellor may take such action as he may deem fit and shall forthwith notify report the action taken by him to the Officer, Authority, or other Body, who or which in the ordinary course, would have dealt with matter, Provided that if the Officer, Authority or other Body is of opinion that such action ought not to have been taken, it may refer the matter to the Chancellor who may either confirm the action taken by the Vice-Chancellor or annul the same or modify it in such manner, as he thinks fit and thereupon, it shall cease to have effect or, as the case may be, take effect in the modified form; however, that such annulment or modification shall be without prejudice to the validity of anything previously done by or under the order of the Vice-Chancellor; provided also that any person in the service of the University, who is aggrieved by the action taken by the Vice-Chancellor under this sub-clause, shall have the right to appeal against such action to the Chancellor within three months from the date on which the decision of such action is communicated to him and thereupon, the Chancellor may confirm, modify or reverse the action taken by the Vice-Chancellor.

4.23 In exceptional circumstances, the Vice-Chancellor may, in the interest of the University, take an action, which may involve a deviation from the provisions of the Statutes or the Ordinances, provided that no such action shall be taken by the Vice-Chancellor without the prior approval of the Chancellor, provided further that an aggrieved officer, Authority, other Body or person may apply to the Chancellor for a review.

4.24 Notwithstanding anything contained in the Statutes, the Vice-Chancellor, if he is of the opinion that any decision of any Authority is beyond the powers conferred on it by the provisions of the Act, Statutes or Ordinances or that any decision taken is not in the interest of the University, may ask that Authority concerned to review its decision within sixty days of such a decision and if the Authority refuses to review its decision either in whole or in part, as directed by the Vice-Chancellor or no decision is taken by it within the period of sixty days, the matter shall be referred to the Executive Council whose decision thereon shall be final, provided that the decision of the authority concerned shall remain suspended during the period of review of such decision, if so directed by the Vice-Chancellor.

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CHAPTER V

THE PRO VICE CHANCELLOR

5.1. Pro-Vice-Chancellor shall be appointed by the Vice-Chancellor, who has not attained the age of 70 years, with the prior approval of the Chancellor.

5.2. He shall hold office at the pleasure of the Vice-Chancellor.

5.3. The term of the office of Pro Vice Chancellor shall be five years or until the expiration of the term of office of the Pro Vice Chancellor, whichever is earlier, and he shall be eligible for re-appointment.

5.4. Pro-Vice-Chancellor shall assist the Vice-Chancellor in discharging day to day duties as and when required by the Vice-Chancellor.

5.5. Pro-Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor in this behalf from time to time and shall also exercise such powers and perform such functions as may be delegated to him by the Vice-Chancellor.

5.6. Pro-Vice-Chancellor will officiate as Vice-Chancellor if the Vice-Chancellor is on leave or if the Vice-Chancellor is suspended by the competent authority.

5.7. Pro-Vice-Chancellor shall preside over the meetings of the University Bodies in the absence of the Vice-Chancellor and shall exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.

5.8. Pro-Vice-Chancellor will discharge these duties in addition to his duties of a professor.

5.9. Pro-Vice-Chancellor shall get honorarium of such amount as may be determined by the Trust.

5.10. Notwithstanding the expiration of his term of office as Pro-Vice-Chancellor, he shall, while performing the functions of the Vice-Chancellor, continue in office until a new Vice-Chancellor assumes office or until the existing Vice-Chancellor resumes his duties, as the case may be.

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CHAPTER VI

PRINCIPAL / DIRECTOR

- 6.1. The Principal/ Director shall be the principal executive officer of the College/Institute.
- 6.2. The Principal/ Director will be accountable to the Vice-Chancellor.
- 6.3. The qualifications and/or experience for the post of Principal/ Director shall be as adopted by the University or prescribed by UGC/MCI/DCI or any other Regulatory Body as the case may be. If no such eligibility qualifications are prescribed by the relevant Council, the eligibility qualifications will be decided by the Executive Council on the recommendation of the Academic Council.
- 6.4. In exceptional circumstances the Executive Council may relax the prescribed qualifications for the post of Principal/ Director.
- 6.5. The Principal/ Director of the college / Institution shall be appointed by the Chancellor / pro chancellor or Vice chancellor, on the recommendation of the selection committee constituted for this purpose.
- 6.6. The constitution of the selection committee may be:
 - (i) A member of the trust nominated by the Trust-Chairman.
 - (ii) A member of the Executive Council nominated by the Vice Chancellor.
 - (iii) Professor of the University nominated by the Vice-Chancellor
 - (iv) Registrar - Member-Secretary
 - (v) Any one or more persons (External / Internal)
- 6.7. If the post of Principal/ Director falls vacant due to any unforeseen reason, the Vice-Chancellor shall appoint a professor to perform the duties of the Principal/ Director till person resumes duty or fresh final selection is made.
- 6.8. The Principal/ Director shall hold the office till he attains the age of 70 years or as prescribed by the Regulatory Body.

Powers & Functions

- 6.9 The Principal/ Director shall exercise supervision and control over the affairs of the College/ Institute and will take decisions regarding recommendations of the various heads of the departments of the College / Institute.
- 6.10 The Principal/ Director shall be responsible for the coordination of teaching, Examination etc, therein, and the execution of the decisions of the Faculty and any other university authority.
- 6.11 The Principal/ Director shall be responsible for bringing the academic, financial and other needs of the Faculty to the notice of the Vice-Chancellor.
- 6.12 The Principal/ Director shall be responsible for the organization and conduct of research & consultancy work of the department/ Specialized Center(s) comprised in the Faculty and for that purpose shall issue such directions as might be necessary in consultation with the Head of the Department concerned.
- 6.13 The Principal/ Director shall convene meetings of the Faculty and will preside over them.
- 6.14 The Principal/ Director shall have the right to be present and to take part in discussion at any meeting of any committee of the Faculty, but shall not have the right to vote thereat unless he is a member thereof.
- 6.15 The Principal/ Director shall perform such other functions as may be prescribed by the Ordinances or required, from time to time, by the executive council or the Vice Chancellor.

CHAPTER VII **THE REGISTRAR**

- 7.1 The Registrar shall be whole-time officer of the University and shall be appointed by the Chancellor.
- 7.2 The emoluments and other conditions of service of the Registrar shall be such as prescribed by the Trust / Chancellor, provided that a Registrar shall retire on attaining the age of 70 years.
- 7.3 The Registrar may also put his resignation after giving one month notice to the Chancellor through the Vice-Chancellor and shall cease to hold his office on the acceptance of such resignation by the Chancellor.
- 7.4 The Chancellor can suspend the services of the Registrar, institute inquiry and take appropriate action against him in cases of complaints against him. The Chancellor can remove the Registrar without assigning any reason after giving him notice of one month or salary in lieu of the notice period.

Powers and Functions

- 7.5 The Registrar shall be the member / secretary of the Executive Council, the Board of Governor /Court, the Academic Council, the Admission Committee, and of Selection Committee for the appointments of teachers of the University.
- 7.6 Subject to the provisions of the Act and the Statutes, the Registrar shall have general control over all employees of the University, other than the following, namely-
 - (a) Officers of the University;
 - (b) Teachers of the University, whether in relation to their work as teacher or while holding any remunerative office or in any other capacity, such as examiner or invigilator,
 - (c) The Librarian;
 - (d) Employees in the University in the Accounts and Audit Section.
- 7.7 The Registrar shall have the power to take disciplinary action on employee (under clause 7.6 above) including dismissal, removal, reduction in rank, reversion, termination, compulsory retirement or to suspend during the process or in contemplation of an inquiry on employees under his disciplinary control.
- 7.8 No order shall be made under clause (7.7) except after an inquiry in which the employee has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges and where it is proposed after such inquiry, to impose on him any such penalty, until he has been given a reasonable opportunity of making representation on the penalty proposed; but only on the basis of the evidence adduced during such inquiry.
- 7.9 An appeal shall lie to the Vice-Chancellor against any order made by the Registrar in pursuance of clause (7.8).
- 7.10 An employee of the University aggrieved by an order may prefer an appeal (through the Registrar) to the Disciplinary Committee constituted by under the Statute within fifteen days from the date of service of such order on him. The decision of the Committee on such appeal shall be final; however, the Chancellor shall have the power to review.
- 7.11 The Registrar shall be the custodian of all properties of the University unless otherwise provided for by the Executive Council.
- 7.12 The Registrar shall be responsible to conduct the official correspondence of the Board of Governor /Court, the Executive Council and the Academic Council.
- 7.13 The Registrar shall be responsible for the due custody of the records and the common seal of the University and shall be bound to place before these authorities all such information as may be

necessary for the transaction of their business.

- 7.14 The Registrar shall have the power to authenticate records on behalf of the University.
- 7.15 The Registrar shall have the power to enter into agreements, sign documents and authenticate records on behalf of the University and shall exercise such other powers and perform such other function as may be prescribed.
- 7.16 The Registrar shall be assisted by a number of Deputy and Assistant Registrars appointed by the Vice-Chancellor and their work and conduct shall be regulated by the Registrar.
- 7.17 Subject to the provision of the Act, it shall be the duty of the Registrar-
 - (i) To exercise all such powers as may be necessary or expedient for carrying into effect the orders of the Chancellor, Pro-Chancellor, Vice-Chancellor or various authorities or bodies of the University of which he acts as secretary.
 - (ii) To represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings.
 - (iii) To issue all notices convening meetings of the various authorities with the approval of the competent authority concerned, keep the minutes of all such meetings, conduct the official proceedings and correspondence and supply to the Chancellor a copy each of the agenda of the meetings of the authorities of the University as soon as it is issued and the minutes of such meetings.
- 7.18 The Registrar shall perform such other functions as may be prescribed by the Statute, Ordinances, or Regulations or as may be required, from time to time, by the Executive Council or the Vice-Chancellor, but he shall not, by virtue of this sub-section, be entitled to vote.

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CHAPTER VIII **DEAN OF THE FACULTY**

- 8.1 The Dean shall be the principal executive officer of the faculty and will be accountable to the Vice-Chancellor; Provided, in institution / College of the University the Director / Principal shall be principal executive of the faculty and he shall be deemed as the Dean of the faculty.
- 8.2 The Dean shall be appointed by the Vice-Chancellor.
- 8.3 The term of office of the Dean shall be as decided, provided that a Dean on attaining the age of 70 years or as prescribed by the regulatory body of that faculty, shall cease to hold the office.
- 8.4 No person shall continue to be Dean after he has ceased to hold the post by virtue of which he came to hold the office of Dean.
- 8.5 When the office of the Dean is vacant or where the Dean is by reason of illness, absence or any other cause unable to perform the duties of his office, the duties of his office shall be performed by a senior teacher in the faculty till the dean resumes the office or the regular appointment of the Dean is made by the Vice-Chancellor.
- 8.6 The Dean shall exercise supervision and control over the affairs of the College/ Institute and will take decisions regarding recommendations of the various heads of the departments of the College /Institute.
- 8.7 The Dean shall be responsible for the coordination of teaching therein, and the execution of the decisions of the Faculty and any other university authority.
- 8.8 The Dean shall be responsible for bringing the academic, financial and other needs of the Faculty to the notice of the Vice-Chancellor.

- 8.9 The Dean shall be responsible for the organization and conduct of research & consultancy work of the department/Specialized Center(s) comprised in the Faculty and for that purpose shall issue such directions as might be necessary in consultation with the Head of the Department concerned.
- 8.10 The Dean shall convene meetings of the Faculty and will preside over them.
- 8.11 The Dean shall have the right to be present and to take part in discussion at any meeting of any committee of the Faculty.
- 8.12 The Dean shall perform such other functions as may be prescribed by the Ordinances or required, from time to time, by the executive council or the Vice Chancellor.

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CHAPTER IX

THE DEAN OF STUDENT WELFARE

- 9.1 The Dean of Students' Welfare shall be by the Vice-Chancellor. He /She may be a teacher or a whole time salaried officer.
- 9.2 The teacher who is appointed as Dean of Students' Welfare shall perform his duties as Dean in addition to his own duties as teacher.
- 9.3 The Dean of Students' Welfare shall be paid such honorarium / salary as may be fixed by the Vice-Chancellor.
- 9.4 The Dean of Students' Welfare may in writing, addressed to the Vice-Chancellor, resign his office and shall cease to hold his office on the acceptance by the Vice-Chancellor of such resignation.
- 9.5 The Vice-Chancellor can remove the Dean of Students' Welfare without assigning any reason.
- 9.6 The term of office of the Dean of Students' Welfare shall be one year or as the terms agreed upon in the letter of appointment and shall be eligible for re-appointment unless terminated earlier by the Vice-Chancellor.
- 9.7 The Dean of Students' Welfare shall be assisted by a set of teachers / officers (to be selected in the manner laid down in the Ordinances), who shall perform their duties in addition to their normal duties of teacher. The teachers / officer so selected shall be called Assistant Deans of Students' Welfare.
- 9.8 At least one of the Assistant Deans of Students' Welfare shall be appointed from amongst the lady teachers / officers of the University, who shall look after the welfare of the girl students.
- 9.9 It shall be the duty of the Dean of Students' Welfare and the Assistant Deans of Students' Welfare to assist generally the students in matters requiring help and guidance and, in particular, to help and advice students and prospective students in and about;
 - a. Obtaining admission to the University and its courses.
 - b. The choice of suitable courses and hobbies.
 - c. Finding living accommodation.
 - d. Making messing arrangements.
 - e. Obtaining medical advice and assistance.
 - f. Securing scholarships, stipends, part-time employment and other pecuniary assistance.
 - g. Obtaining travel facilities for holidays and educational excursions.
 - h. securing facilities for further studies abroad and;
 - i. Conducting themselves in proper pursuit of academic studies as to maintain the traditions of the University.

- 9.10 The Dean of Students' Welfare may communicate with the guardian of a student with respect to any matter requiring his assistance when necessary.
- 9.11 The Dean of Students' Welfare shall perform such other duties as may be assigned to him by the Executive Council or the Vice-Chancellor.
- 9.12 The Vice-Chancellor may consult with the Dean of Students' Welfare before taking any action against a student on disciplinary grounds.

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CHAPTER X

THE CONTROLLER OF EXAMINATION

- 10.1. The Controller of examination shall be a whole time salaried officer of the University and shall be directly responsible to the Vice-Chancellor.
- 10.2. The Controller of Examination will be appointed by the Chancellor on the recommendation of the selection committee of four members constituted by the trust.
- 10.3. The emoluments and other conditions of service of the controller of examination shall be prescribed by the Trust.
- 10.4. The term of office of the Controller of Examination shall be one year or as decided at the time of appointment and extendable for further period on pleasure of the Chancellor.
- 10.5. The controller of examination may also put his resignation after giving one month notice to the Chancellor through the Vice-Chancellor and shall cease to hold his office on the acceptance of such resignation by the Chancellor.
- 10.6. The Chancellor can remove the Controller of Examination without assigning any reason after giving him notice of one month or salary in lieu of the notice period.
- 10.7. In the absence of the Controller of Examinations, his duties shall be performed by the Registrar, subject to the superintendence of the Vice-Chancellor.

Powers and Duties

- 10.8 The Controller of Examinations shall be the principal officer in-charge to conduct examinations and tests of the University and declaration of their results. He shall discharge his functions under the direct superintendence, direction and guidance of the Vice-Chancellor.
- 10.9 The Controller of Examinations shall be a Member Secretary to the Examination Committee and shall be a permanent invitee to the Executive Council.
- 10.10 The Controller of Examinations shall be responsible for holding and conducting the University examinations properly and in due time and for ensuring that the results of such examinations are published expeditiously.
- 10.11 The Controller of Examinations shall perform the following duties and responsibilities, namely-
 - a) Shall get prepared and announced in advance the calendar of examinations;
 - b) Shall organize printing controlled stationary including answer books, mark sheets, degrees, etc. and confidential stationary, question papers and shall ensure their safe custody;
 - c) Shall organize and conduct examinations and timely evaluation and assessment to process the results;
 - d) Shall review from time to time, the result of the University examination and forward reports thereon to the Academic Council and Executive Council;
 - e) Shall have the power to postpone or cancel examinations as deemed necessary in part or

in whole, in the event of malpractices or if the circumstances so warrant, and take disciplinary action or initiate any civil or criminal proceedings against any person or group of persons or college or department or organization alleged to have committed malpractices;

- f) Shall have the power to take action wherever necessary against the candidates, paper setters, examiners, moderators or any other persons connected with the conduct of examination and found guilty of malpractices in relation to the conduct of examinations;
- g) He Shall ensure that all the examinations, tests and their results are made in the stipulated time.

10.12 The Controller of Examinations shall exercise such other powers and perform such other duties as may be prescribed or assigned to him, from time to time, by the Board of Examinations and the Vice-Chancellor.

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CHAPTER XI **THE CHIEF PROCTOR**

- 11.1. The Chief Proctor shall be appointed from amongst the teachers of the University, by the Vice-Chancellor.
- 11.2. The teacher who is appointed as Chief Proctor shall perform his duties as Chief Proctor in addition to his own duties as teacher.
- 11.3. The Chief Proctor shall assist the Vice-Chancellor in exercise of his/her disciplinary authority in respect of students of the University and shall also exercise such powers and perform such duties in respect of discipline as may be assigned to him/her by the Vice-Chancellor in this behalf from time to time.
- 11.4. The Chief Proctor shall be assisted by Assistant Proctors whose numbers shall be fixed by the Vice-Chancellor on the recommendation of the Executive Council from time to time.
- 11.5. The Assistant Proctors shall be appointed by the Vice-Chancellor in consultation with the Chief Proctor.
- 11.6. The Chief Proctor and the Assistant Proctors shall hold office for one year and shall be eligible for re-appointment unless terminated earlier by the Vice-Chancellor.
- 11.7. The Chief Proctor and the Assistant Proctors shall be paid such honorarium as may be fixed by the Vice-Chancellor with prior approval of the Trust.
- 11.8. The Chief Proctor/ Assistant Proctors may in writing, addressed to the Vice-Chancellor, resign his office and shall cease to hold his office on the acceptance by the Vice-Chancellor of such resignation.
- 11.9. The Vice-Chancellor can remove the Chief Proctor/ Assistant Proctors without assigning any reason.

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CHAPTER XII **THE FINANCE OFFICER**

- 12.1 The Finance Officer shall be whole-time salaried officer of the University and shall be directly responsible to the Vice-Chancellor.
- 12.2 The Finance Officer shall be appointed by the Chancellor on the recommendation of the Selection committee constituted by the Trust.
- 12.3 The emoluments and other conditions of service of the Finance Officer shall be prescribed by the Trust.
- 12.4 When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of ill health, absence or any other cause, unable to perform his functions as the Finance Officer, his functions shall be performed by such person as the Vice-Chancellor may appoint for the purpose, and if for any reason the same is not feasible, then by the Registrar or by such officer as may be nominated by the Vice-Chancellor.
- 12.5 The term of office of the Finance Officer shall be one year or as decided at the time of appointment and extendable for further period on pleasure of the Chancellor in consultation with the Trust..
- 12.6 The Finance Officer may put his resignation after giving one month notice to the Chancellor through the Vice-Chancellor and shall cease to hold his office on the acceptance of such resignation by the Chancellor.
- 12.7 The Chancellor can suspend the services of the Finance Officer, institute inquiry and take appropriate action against him in cases of complaints against him. The Chancellor can remove the Finance Officer without assigning any reason after giving him notice of one month or salary in lieu of the notice period.

Powers and Duties

- 12.8 The Finance Officer shall be the ex-officio Secretary of the Finance Committee and may be a invitee to the Executive Council.
- 12.9 The Finance Officer shall exercise general supervision over the funds of the University;
- 12.10 The Finance Officer may advise on any financial matter either *Suo moto* or on his advice being sought;
- 12.11 The Finance Officer shall keep a constant watch on the state of the cash and bank balances and on the state of investments;
- 12.12 The Finance Officer shall collect the income, disburse the payments and maintain the accounts of the University;
- 12.13 The Finance Officer shall ensure that the registers of building, land, furniture and equipment are maintained up-to date and that stock checking of equipment and other consumable material is conducted regularly in the University;
- 12.14 The Finance Officer shall probe into any unauthorized expenditure and other financial irregularities and suggest the Competent authority, disciplinary action against persons at fault;
- 12.15 The Finance Officer may call for any information or return from any department or unit of the University that he may consider necessary for the performance of his duties;
- 12.16 The Finance Officer shall arrange for the conduct of continuous internal audit of the accounts of the University and shall pre-audit such bills as may be required in accordance with any standing orders in that behalf;

- 12.17 The Finance Officer shall observe that the limits fixed by the Finance Committee for recurring and nonrecurring expenditure for a year are not exceeded and the money is spent for the purposes for which it was granted or allotted;
- 12.18 The Finance Officer shall bring to the notice of the Vice-Chancellor any unauthorized expenditure or any other financial irregularity and suggest appropriate action against the person at fault;
- 12.19 The Finance Officer shall perform such other functions in respect of financial matters as may be assigned to him by the Executive Council or the Vice-Chancellor;
- 12.20 The Finance Officer shall subject to the provisions of the Act and the Statutes, exercise disciplinary control interm over all the employees in the Audit and Accounts Section of the University and shall supervise the work of the Deputy/ Assistant Officer.
- 12.21 The Finance Officer shall exercise such powers and perform such functions as may be prescribed elsewhere or assigned time to time.
- 12.22 Any receipt given by the Finance Officer or by the person or persons duly authorized in this behalf by the court shall be a sufficient discharge for payment of moneys to the University.
- 12.23 If any difference of opinion arises between the Vice-Chancellor and the Finance Officer on any matter concerning the performance of the functions of the Finance Officer, the question shall be referred to the Chancellor whose decision shall be final and binding on both the officers.

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CHAPTER XIII **THE GOVERNING BODY**

- 13.1 The Governing Body shall be the supreme authority of the University, and its constitution and the terms of office of its members shall be prescribed by the Statutes.
- 13.2 The Governing Body is constituted as follows:
 - a. The Chancellor
 - b. The Pro Chancellor
 - c. The Vice-Chancellor
 - d. The Pro Vice-Chancellor
 - e. The Registrar
 - f. Two Members of the trust.
- 13.3 The term of the members of the Governing Body shall be one year.
- 13.4 The term of a member shall commence from the date of the first meeting of the Governing Body.
- 13.5 The Chancellor shall have power to remove any member of the Governing Body without assigning reasons.

Duties and Powers of the Governing Body

- 13.6 The Governing Body shall meet at least once a year.
- 13.7 At all meetings of the Governing Body two fifth of the members shall form a quorum. No quorum is required for adjourned meeting.
- 13.8 The Governing Body shall act as an advisory body of the University.

- 13.9 A special meeting of the Governing Body may be convened at any time, by the Chancellor, the Vice-Chancellor or on a written request by one third of its members.
- 13.10 The Governing Body shall review the broad policies and programs of the University from time to time and suggest measures for the working, improvement and development of the University.
- 13.11 The Governing Body shall consider and pass resolutions on the Annual Report and the Annual Accounts of the University and Audit Report of such accounts.
- 13.12 The Governing Body shall have the powers to review the acts of the Executive Council and the Academic Council (that these authorities have acted in accordance with the powers conferred upon them under the Act, the Statutes or the Ordinances) and shall exercise all the powers of the University not otherwise provided for by the Act or this Statute or ordinances, provided that the power of review shall not be exercised until accepted by a majority of the total membership of the Governing Body and by a majority of not less than two-thirds of the members of the Governing Body present and voting.
- 13.13 The Governing Body shall advise the Chancellor in respect of any matter, which may be referred to it for advice.
- 13.14 The Governing Body shall have the power to appoint any person to represent the University at Government, Semi-Government or Statutory Bodies as and when required.
- 13.15 The Governing Body shall have the power to invest any money belonging to the University, including any unapplied income, in short term and long term investments or in the purchase of immovable property as well shift, from time to time, provided that no action under this clause shall be taken without consulting the Finance Committee.
- 13.16 The Governing Body shall have the power to transfer or accept transfers of any immovable or movable property on behalf of the University.
- 13.17 The Governing Body shall perform such other duties and exercise such other functions as may be assigned to it by the Act or the Statutes or by the Chancellor.

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CHAPTER XIV **THE COURT**

- 14.1 The Court shall be the supreme authority of the University, and its constitution and the terms of office of its members shall be prescribed by the Statutes.
- 14.2 The court is constituted as follows:
 - 14.2.1 The Chancellor
 - 14.2.2 The Pro Chancellor
 - 14.2.3 The Vice-Chancellor
 - 14.2.4 The Pro Vice-Chancellor
 - 14.2.5 The Registrar
 - 14.2.6 Two Members of the trust.
- 14.3 The term of the members of the Court shall be one year.
- 14.4 The term of a member shall commence from the date of the first meeting of the Court.
- 14.5 The Chancellor shall have power to remove any member of the Court without assigning reasons.

Duties and Powers of the Court

- 14.6 The Court shall meet at least once a year.
- 14.7 At all meetings of the court, two fifth of the members shall form a quorum. No quorum is required for adjourned meeting.
- 14.8 A special meeting of the court may be convened at any time, by the Chancellor, the Vice-Chancellor or on a written request by one third of its members.
- 14.9 The Court shall review the broad policies and programs of the University from time to time and suggest measures for the working, improvement and development of the University.
- 14.10 The Court shall consider and pass resolutions on the Annual Report and the Annual Accounts of the University and Audit Report of such accounts.
- 14.11 The Court shall have the powers to review the acts of the Executive Council and the Academic Council (that these authorities have acted in accordance with the powers conferred upon them under the Act, the Statutes or the Ordinances) and shall exercise all the powers of the University not otherwise provided for by the Act or this Statute or ordinances, provided that the power of review shall not be exercised until accepted by a majority of the total membership of the Court and by a majority of not less than two-thirds of the members of the Court present and voting.
- 14.12 The Court shall advise the Chancellor in respect of any matter, which may be referred to it for advice.
- 14.13 The Court shall have the power to appoint any person to represent the University at Government, Semi-Government or Statutory Bodies as and when required.
- 14.14 The Court shall have the power to invest any money belonging to the University, including any unapplied income, in short term and long term investments or in the purchase of immovable property as well shift, from time to time, provided that no action under this clause shall be taken without consulting the Finance Committee.
- 14.15 The Court shall perform such other duties and exercise such other functions as may be assigned to it by the Act or the Statutes or by the Chancellor.

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CHAPTER XV

THE EXECUTIVE COUNCIL

- 15.1 The Executive Council shall be the principal executive body of the University.
 - 15.1.1 The Executive Council constituted shall be as follows-
 - a. The Vice-Chancellor
 - b. The Pro Vice Chancellor
 - c. Representative of Higher Education Department, Government of Uttar Pradesh not below the rank of Joint Secretary.
 - d. The Registrar
 - e. Controller of Examination (Special Invitee).
 - f. Invitees from Teaching and Non-Teaching staffs.
- 15.2 The term of members of the Executive Council shall be of one year or more.
- 15.3 The meetings of the Executive Council shall be called under the directions of the Vice-chancellor and the Registrar shall be the member Secretary of the Executive Council.

15.4 Two fifth of the members will form a quorum.

15.5 The Executive Council shall normally meet at least twice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct.

15.6 The Chancellor shall have the power to remove any member of the executive council without assigning any reason.

15.7 The Executive Council shall make the statutes for carrying out functions, subject to the provisions of Act, the Statutes may provide for all or any of the following matters, namely-

- 15.7.1 To supervise and control the affairs of the University.
- 15.7.2 To constitute powers and functions of the authorities of the University as may be constituted from time to time.
- 15.7.3 The appointment and continuance in office of the members of the said authorities, filling of vacancies of members and all other matters relating to those authorities for which it may be necessary to provide.
- 15.7.4 To create teaching and other academic posts and to define the functions and conditions of service including emoluments of the professors, associate professors, assistant professors, other teachers and the academic staff employed by the University after taking into consideration the recommendations of the Academic Council.
- 15.7.5 To prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into the account the recommendations of the Academic Council and norms of regulating bodies where ever applicable.
- 15.7.6 To provide for the appointment of visiting professors, artists and writers and determine the terms and conditions of such appointment.
- 15.7.7 The principles governing seniority of employees.
- 15.7.8 The procedure for settlement of disputes between employees or students and the University.
- 15.7.9 The procedure for appeal to the Executive Council by any employee or students against the action of any officer or other authority of the University.
- 15.7.10 The conferment of honorary degrees.
- 15.7.11 The withdrawal of degree, diploma, certificate and other academic distinction.
- 15.7.12 The institution of fellowships, scholarships, studentships, medals and prizes.
- 15.7.13 The maintenance of discipline among students.
- 15.7.14 The establishment, maintenance and abolition of Department, Centers and other constituted Institutions/ Colleges, etc.
- 15.7.15 To approve the budget of the University, manage and regulate the finances, accounts, and all other affairs of the University and to appoint such agents as may be considered fit with it.
- 15.7.16 To prescribe rules and amount payable towards various remunerative work including traveling and other allowances relating to examination activities after consulting the Finance Committee.
- 15.7.17 To decide the form and direct the use of the emblem/ seal of the University.
- 15.7.18 The delegation of powers vested in the authorities or officers of the University.
- 15.7.19 To constitute Disciplinary Committee as and when required

15.7.20 All other matters, which are to be or may be prescribed by this Act or the statute or theordinances.

15.8 Subject to the provisions of this Act and the Statutes, the Ordinances shall be made by theExecutive Council, which may provide for all or any of the following matters, namely-

- 15.8.1 The admission of students to the University and their enrollment.
- 15.8.2 The courses of study to be laid down for all degrees, diplomas and certificates of theUniversity.
- 15.8.3 The medium of instruction and examination.
- 15.8.4 The award of degree, diploma, certificate and other academic distinction, the qualification for the same and the means to be taken relating to the granting and obtaining of the same.
- 15.8.5 The fees to be charged for courses of study in the University, enrollment, migration and for admission to the examinations, degrees, diplomas and certificates of the University, etc. and the fee for any activity of the university or fee for any facility of the university.
- 15.8.6 The conditions for the award of fellowships, scholarships, studentships, medals and prizes.
- 15.8.7 The conditions, rules and norms for granting accommodation to the students of the University.
- 15.8.8 The establishment of Centre of Studies, Boards of Studies, Multidisciplinary Studies, Interdisciplinary Studies, Special Centers, Specialized Laboratories and other Committees.
- 15.8.9 The manner of co-operation and collaboration with other Universities and authorities, including professional/ learned bodies or associations.
- 15.8.10 The creation, composition and functions of-any other body which is considered necessary for improving the academic status of the University.
- 15.8.11 Such other terms and conditions of service of teachers of the University and other academic staff as are not prescribed by the Statutes.

15.9 The Executive Council shall obtain the opinion of the Finance Officer before considering any proposal involving financial implications.

15.10 The Executive Council may, from time to time, make new or additional Statutes or may amend or repeal the Statutes, provided no statute shall be made or amended affecting the powers or constitution of any existing authority of the University until such authority has been given an opportunity of expressing an opinion on the proposal, and any opinion so expressed shall be in writing and shall be considered by the Executive Council; provided further that no Statute shall be made by the Executive Council affecting the discipline of students, standards of instruction, education and examination except after consultation with the Academic Council.

15.11 Notwithstanding, anything contained in the foregoing sub-sections the Chancellor may direct the University to make provisions in the Statutes in respect of any matter specified by him and if the Executive Council is unable to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Executive Council for its inability to comply with such direction, make or amend theStatutes.

- 15.12 A new Statute or a Statute amending or repealing an existing Statute shall have no validity unless it has been assented by the Chancellor.
- 15.13 The Executive Council may pass any resolution by a majority of its total membership, to delegate any such powers as it deems fit to an officer or authority of the University, subject to such conditions as may be specified in the resolution.

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CHAPTER XVI

THE ACADEMIC COUNCIL

- 16.1 The Academic Council shall be the principal academic body of the University and shall subject to the provisions of this Act, the Statutes and Ordinances, co-ordinate and exercise general supervision over all academic policies of the University.
- 16.2 The Academic Council shall consist of the following persons, namely-
 - 16.2.1 The Vice-Chancellor / Nominee
 - 16.2.2 The Pro Vice Chancellor / Nominee
 - 16.2.3 The Registrar
 - 16.2.4 The Controller of Examination
 - 16.2.5 All Deans of Faculties / Director of Institutes / Principals of College
 - 16.2.6 Two Professors, two Associate professors and two Assistant Professor of the University to be selected by rotation; provided not more than one of them shall be from the same department and not already included in e and f above.(Chapter- XV)
- 16.3 The Vice Chancellor shall be the Chairperson of the Academic Council and the Registrar shall be the Member-Secretary of Academic Council.
- 16.4 The Academic Council shall normally meet at least twice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct and shall be called by the Registrar under the directions of the Vice Chancellor.
- 16.5. The term of all the members shall be one year. Members shall continue to be member till they hold the office or 1 year whichever is earlier.
- 16.6 In the absence of the Vice-Chancellor in a meeting, the Pro-Vice Chancellor shall preside at the meeting.
- 16.7 Two fifth of the members will form a quorum including the Chairperson and in the absence of the Vice-Chancellor in a meeting, the Pro-Vice Chancellor or their nominee shall preside at the meeting to constitute the quorum in a meeting.
- 16.8 Notice of a motion or resolution which has been given by a member, must reach to the Registrar ordinarily three days before the date of the meeting at which the motion or the resolution is to be moved.
- 16.9 Ordinarily seven days notices shall be given for all meetings of the Academic Council and the agenda papers shall be issued at least three days before the date of the meeting.
- 16.10 In arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

Functions and Powers

- 16.11 Functions and powers of the Academic Council shall be as follows:
 - 16.11.1 To supervise and control admissions of students in the University and the

examinations of the University.

- 16.11.2 To frame Regulations for admissions in the courses offered at University and its Centers, covering eligibility requirements for admission to courses of study at entry points and selectively for horizontal entry, procedures for selection for admission and any other matter related to admission.
- 16.11.3 To make broad and course-specific provisions and Regulations for integration/taking- over, collaboration/association with the University, any Institutions / Schools/ Colleges/Centers of the Trust.
- 16.11.4 To approve courses, curricula and syllabi for the courses of study in the constituent faculties /Units of the University.
- 16.11.5 To recommend to the Executive Council for consideration of Creation or abolition or merger or division of the Constituent Units of the University and the courses of study to be run by them.
- 16.11.6 To frame regulations and Guidelines to declare an Institution, School, College or Centre established, operated, maintained and owned the Trust as a Constituent Unit.
- 16.11.7 To frame regulations and Guidelines for academic matters, including the structure of examination and/or any method of testing for declaration of results.
- 16.11.8 To recommend the rates of remuneration and allowances for the examination work to the Executive Council.
- 16.11.9 To control, regulate and maintain the standards of instruction, education, training and research carried on or imparted in the University.
- 16.11.10 To co-ordinate and scrutinize and make its recommendations on proposals submitted by the Boards of Studies through the Faculties in regard to the courses of study and to recommend a scheme of teaching and examination of the University and criteria on which examiners and the inspectors may be appointed, for consideration of the Executive Council.
- 16.11.11 To promote research activities of the University and scrutinize and approve their recommendations of the thesis examiners of doctoral candidates, to ensure high standards of research.
- 16.11.12 To report on any matter referred or entrusted to it by the Court or the Executive Council.
- 16.11.13 To advise the Executive Council in regard to the recognition of the diplomas and degrees of other Universities and Institutions and in regard to their equivalence with the diplomas and degrees of the University or the Intermediate or equivalent Examination conducted by different State, National and International Boards.
- 16.11.14 To advise the Executive Council in regard to the qualifications required to be possessed by persons imparting instruction on particular subject for the various degrees and diplomas of the University.
- 16.11.15 To perform in relation to academic matters all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, the Statutes and the Ordinances.
- 16.11.16 Make assessments and take a periodic review of the academic activities of the University to enhance standards of education and research and take new initiatives.

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CHAPTER XVII

THE FINANCE COMMITTEE

- 17.1 The Finance Committee shall consist of-
 - (a) The Vice-Chancellor
 - (b) The Pro-Vice Chancellor
 - (c) The Registrar
 - (d) Treasurer
 - (e) The Finance Officer
 - (f) One Financial expert nominated by the Chancellor
- 17.2 The Vice-Chancellor shall be the chairman and the Finance Officer shall be the member secretary of the committee.
- 17.3 The term of all members shall be one year/ or as decided. A person nominated as financial expert, it is desirable that financial expert not to hold office for more than three years.
- 17.4 The meetings of the Finance Committee shall be convened under the directions of the Vice-Chancellor and all notices for convening such meetings shall be issued by the Finance Officer who shall keep the minutes of all such meetings.
- 17.5 The Finance Committee shall meet at least twice in each academic session. A notice for the meeting of the Finance Committee shall be given so as to reach the members at least seven days in advance of the meeting and the agenda for the meeting shall be sent at least three days in advance of the meeting.
- 17.6 In the absence of the Vice-Chancellor, the Pro Vice-Chancellor shall preside at the meeting.
- 17.7 One-half of the members or the Finance Committee, including the Chairperson, shall constitute the quorum at a meeting.
- 17.8 A member of the Finance Committee shall have the right to record a note of dissent, if he does not agree with any decision of the Finance Committee. In arriving at a decision, if voting necessary, it shall be done in a manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

Functions and Powers of the Finance Committee:

- 17.9 The Finance Committee shall prepare the annual estimates of income and expenditure of the University and make allocations there under. The Finance Committee shall consider the annual accounts of the University prepared under the direction of the Vice-Chancellor, and its recommendations thereon along with the annual budget, shall put up to the Executive Council for its consideration and approval.
- 17.10 The Finance Committee may make its recommendations to the Executive Council to accept requests and donations of property to the University on such terms as it deems proper.
- 17.11 The Finance Committee may recommend mechanisms, ways and means to generate resources for the University.
- 17.12 The Finance Committee may consider any other matter referred to it by the G.B / Court and the Executive Council and make its recommendations thereon.
- 17.13 The Finance Committee shall advise the University on any questions affecting its finances.
- 17.14 The Finance Committee shall be responsible for the observance of regulations relating to the maintenance of accounts of the income and expenditure of the University.
- 17.15 The finance Committee shall formulate and propose various fee and charges for different courses offered at the university campus.
- 17.16 The Finance Committee shall guide the Finance Officer on matters relating to the administration of property and funds of the University. It shall, having regard to the income

and resources of the University, fix limits for the total recurring and nonrecurring expenditure for the ensuing financial year and May, for any special reasons, revise during the financial year the limits of expenditure approved in the budget. The decision of the Finance Committee shall be binding on the Finance Officer.

- 17.17 The annual accounts, budget and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and thereafter shall be submitted to the Executive Council for approval. In case of any dispute, the matter shall be referred to the “Management Committee of the trust” whose decision thereon shall be final.
- 17.18 The Finance Committee shall, on or before such date as may be provided for in this behalf by the Ordinances consider all items of expenditure referred to it, and shall make and communicate to the Executive Council as soon as may be, its recommendations thereon.
- 17.19 If the Executive Council, at any time after the consideration of the annual financial estimates proposes any revision thereof involving recurring or non-recurring expenditure of the amounts of fifty thousand rupees or above, the Executive Council shall refer the proposal to the Finance Committee.

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CHAPTER XVIII

THE PLANNING BOARD

- 18.1 The planning Board shall be the principal planning body of the University. The composition of the Planning Board shall be decided by the Governing Body.
- 18.2 The functions of the Planning Board shall, inter alia, be as follows:-
 - i). *To plan the development of the University campus and ensure its implementation;*
 - ii). *Any other work that might be in the interest of the University.*

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CHAPTER: XIX

BOARD OF FACULTY

- 19.1 The faculty board constitutes the primary forum in the faculty for the discussions and resolutions of academic issues and matters including strategic direction and priorities set for the university. It has the responsibility to assess the quality of , and provide direction to, the academic work of the faculty including teaching , learning , research and training.
- 19.2 Board of each Faculty shall be constituted as follows , namely –
 - a) Principal/ Director/ Dean
 - b) All head of the department and professors of the college/ Institution/faculty(where professors are not available, associate professors shall be included for representation of all departments, however total representation shall not exceeding by 20)
 - c) Two Academic Experts–invitees by the Vice chancellor / Chairperson
- 19.3 The board meeting shall be chaired by Principal/ Director/ Dean and shall meet once every quarter.
- 19.4 Notice for convening meeting with the approval of the chairperson shall be issued by convener.
- 19.5 The chairperson shall appoint a person among the constituent members, as convener of

faculty board. He shall be responsible for issue notice for meeting, keep minutes of the meetings, conduct proceedings and provide a copy of meeting agenda and the minutes to the Chancelloras soon it is conduct.

19.6 Powers & functions of the Faculty Board shall be as follows:

- a. shall consider and approve the decisions taken by the Board of studies;
- b. shall approve the list of examiners in each subject proposed by the Board of studies of each Department provided that the Vice-Chancellor shall have the right to change any examiner,if he deems it necessary;
- c. shall consider research proposals received from various Departments and forward the same to the Vice-Chancellor with its recommendations;
- d. Oversee academic and research activities in the various Departments;
- e. shall advise the Academic council and other senior officers on matters such as the strategic academic direction of the Faculty, academic standards, academic quality assurance;
- f. shall exercise such responsibilities and powers as are assigned to it by Academic Council from time to time, and consider and report on all matters which are referred to it by the Academic council, and the Vice-Chancellor and make recommendations where appropriate;
- g. shall consider proposals for the introduction of new courses and major changes to existing courses, reaccreditation or discontinuation of existing courses, changes to course nomenclature or course classification and make recommendations on these to the Vice- Chancellor and the Academic council as appropriate;
- h. shall maintain and develop courses to ensure a vital and contemporary relationship between the Faculty and the professional fields which it seeks to serve;
- i. shall recommend to the Academic council, the minimum requirements that will provide eligibility for entry to particular courses of study of the Faculty;
- j. shall carry out the duties prescribed for Faculty Boards in the Rules, delegations and policiesof the University.

19.7 In case a meeting of the Faculty Board is not possible for any reason, the Dean of the Faculty shall exercise the powers of the Faculty Board provided that all emergency decisions of the Dean thus taken shall have to be reported and ratified in the next meeting of the Faculty Board.

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CHAPTER: XX **BOARD OF STUDY**

- 20.1 Each Department, Institution and Centre of the University shall have the Board of studies.
- 20.2 The Board of Studies (BOS) is the main body that manages the teaching programs and highstandard of teaching including strategic planning.
- 20.3 The Board of study shall be constituted as follows, namely -
 - a) Head of the department
 - b) One teacher of the department
 - c) One internal member nominated by dean faculty
 - d) One expert invited by Vice Chancellor/ Chairperson
- 20.4 A person among the constituent member shall appoint as convener. He shall be responsible for issue notice for meeting with the approval of chairperson, keep minutes of the meetings, conduct proceedings and provide a copy of meeting agenda and the minutes to the Dean of faculty and the Vice Chancellor as soon it is conducted.

20.5 The executive council, on the recommendation of Academic council, may constitute one board of study to deal two or more departments/teaching programs of the same faculty or different faculty and empower / authorize to process various matters of any subject/ program; provided the department/teaching program has representation in the board of study. The Board of study shall be constituted as follows, namely -

- a) All Head of the department/teaching program
- b) One internal member nominated by dean faculty
- c) One expert invited by Vice Chancellor/ Chairperson

20.6 One of the HODS shall be nominated as Chairman of the board and another HOD shall be nominated as convener of the board. Chairmanship and convener ship shall be by rotation shall be rotate after one year.

20.7 Term of members excepting HOD shall be one year.

20.8 Function of board of studies shall be as -

- a) To revise the syllabus and structure of the course in tune to offer highest quality advanced training and research
- b) To recommend new courses and develop course curriculum for the same.
- c) To make review for adhering the criteria prescribed by regulatory bodies for the course
- d) To make proposal relating to quality of teaching, new courses, significant changes to a course.
- e) To incorporate advancements in knowledge and developments in light of external changes and recommendations from external sources, student feedbacks and reviews and submit to Academic council.
- f) To promote and enhance affectivity, innovative and efficient learning and teaching relations to the program, including the dissemination of best practice in relation of all aspect of the student experience

20.9 The Board of studies shall have powers and perform duties as specified in the Regulations framed by the Academic Council.

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CHAPTER XXI

THE ADMISSION COMMITTEE

21.1 The composition of the Admission Committee shall be decided by the Governing Body

21.2 The Admission Committee shall have the power to appoint such number of sub-committees as it thinks fit.

21.3 The Admission Committee shall lay down the principles or norms governing the policy of admission for various courses of studies in the University and may also nominate a person or a sub-committee as the admitting authority in respect of any course of study in a department or college of the University.

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CHAPTER XXII

THE EXAMINATION COMMITTEE

22.1 The Composition of the Examination Committee shall be decided by the Governing Body.

22.2 The Examination Committee shall ensure proper & fair conduction for examinations.

22.3 To take action (s), as approved by Vice Chancellor wherever necessary against the candidates, paper setters, examiners, moderators or any other persons connected with the conduct of an examination if found guilty of malpractices in relation to the conduct of the examination.

22.4. The Examination Committee may appoint such number of sub-Committees as it thinks fit, and in particular, may delegate to anyone or more persons or sub-committees the power to deal with and decide cases relating to the use of unfair means by the examinees

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CHAPTER XXIII

OTHER AUTHORITIES AS DECLARED BY THE GOVERNING BODY

23.1 Any other Authority / the composition of any other Authority shall be decided by the Governing Body

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CHAPTER XXIV

FACULTIES

24.1 The University shall have the power to provide for instruction in such branches of learning as the University may, time to time, determine and to make provision for research and for the advancement and dissemination of knowledge and skills.

24.2 There shall be such number of faculties of Studies as the University may determine from time to time and their constitution, powers and functions of the faculties of Studies shall be such as may be prescribed.

24.3 The opening of faculty, college, department in any faculty or school of teaching in the University shall be done only after the approval of the Chancellor on the recommendations of the Executive council.

24.4 The University shall have following faculty, namely –

- a) Faculty of Medical Sciences
- b) Faculty of Dental Sciences
- c) Faculty of Nursing
- d) Faculty of Pharmacy
- e) Faculty of Paramedical Sciences
- f) Faculty of Applied Sciences & Technology
- g) Faculty of Management
- h) Faculty of Ayurveda
- i) Faculty of Humanities and Journalism
- j) Any other new faculty created by approval of competent authority.

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CHAPTER XXV

CONFERMENT & WITHDRAWAL OF DEGREE, DIPLOMA, CERTIFICATE AND OTHER ACADEMIC AWARDS

25.1 The University shall have the power to confer degree and other academic distinctions based on examinations, evaluation or any other method of declaring eligible as per its Statutes and ordinances on persons and grant diploma and certificate subject to such condition as the

University may determine.

25.2 The Doctoral /Master / Graduation Degrees, Post Graduate Diploma, Diplomas, Certificates, Fellowships, Scholarships, prizes and other distinctions of the University shall be awarded on the approval by the Chancellor on the recommendation of executive council.

25.3 A candidate shall be entitled for a degree of the University to use the rights and privileges of the degree until such time as the degree has been formally conferred;

25.4 Provided that the Chancellor may confer a degree in advance of the Annual Convocation on students proceeding to Universities abroad for further studies, or in any other situation where considered essential on the recommendation of the Vice Chancellor.

25.5 Any Degree of the University may be conferred as an Honorary Degree; Provided any proposal for the conferment of honorary degrees shall be made by the Academic Council to the Executive Council, and the proposal if accepted by the Executive Council shall require the assent of the Court before submission to the Chancellor for confirmation.

25.6 The executive council may 'suo-motu' or on the recommendation of academic council by a resolution passed by majority submit a proposal for conferment of honorary degree to the Chancellor for conferment, provided that no such proposal shall be submitted in respect of a person who is member of any of the authority or body of the university.

25.7 The University shall have the power to withdraw the degrees so conferred if it is so desirable for the reasons of falsifications of documents for securing admission and concealment of material facts or conviction for an offence involving violence and moral turpitude or for such other serious offence, the degree / diploma / certificate/ other academic distinction awarded to a recipient, can be withdrawn by the University with the approval of the Executive Council.

25.8 Before taking any action for the withdrawal of any such degree, conferred or granted by the University, the person concerned shall be given an opportunity to explain the charges against him. The charges framed against him shall be communicated by the Registrar by registered post and the person concerned shall be required to submit his explanation within a period mentioned there in of not less than two weeks of the receipt of the charges.

25.9 Every proposal for the withdrawal of an honorary degree shall require prior sanction of the Chancellor.

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CHAPTER XXVI

CONVOCATION

26.1 A Convocation for conferring degrees and other distinctions of the University shall be held at such date as may be approved by Chancellor on the recommendation of the executive council provided convocation shall be held at least once in each year.

26.2 The convocation shall include the ceremonial aspects as per the provision proposed and recommended in the ordinance.

26.3 Degrees may be conferred on candidates in person or in absentia. Candidates must communicate University in response to notification / mail/ letter sent to them either: that they wish to attend the specified degree Congregation and have their degrees conferred in person **or** wish to have their degrees conferred in absentia;

26.4 The Degrees shall be conferred by the Chancellor, Pro Vice Chancellor, the Vice-Chancellor, or Pro Vice-Chancellor.

26.5 The Degree Certificates shall bear the full legal name of the person on whom the degree has

been conferred and the date on which the degree is conferred and shall be signed by the Controller of Examinations and the Vice Chancellor.

- 26.6 Where University does not find it convenient to hold the convocation, it shall be dealt at par with that they are conferred in absentia and degree, diploma and other academic distinctions may be dispatched / delivered to candidate concern.
- 26.7 A student is being required to clear all fee / dues and produce 'No Dues-Certificate 'before he is admitted as the recipient of degree of University.
- 26.8 The degree recipient shall present themselves for the conferment of degrees at a convocation suitably dressed and wearing prescribed therob appropriate to the degree to which they are to be admitted.
- 26.9 A special Convocation may be held by the University with the prior approval of the Chancellor.
- 26.10 The Procedure to be observed at the convocation and other matter concerned there with shall be such as laid down in the ordinance.

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CHAPTER XXVII

SERVICE CONDITIONS OF UNIVERSITY TEACHERS

- 27.1 The terms and conditions of service of the teachers appointed on regular basis by the University shall be those as embodied in the appointment letter and shall be governed by the service rules and the code of conduct as specified for the teacher of University in the statute and the ordinance or regulations.
- 27.2 The chancellor, the Pro chancellor and the Vice Chancellor, shall have the power to remove any teacher of University without assigning any reason thereof after giving notice to the person concerned or on payment of salary of notice period as provided in terms & condition of appointment or specified in the Act, the Statutes and the Ordinances, to him in lieu. Provided further that the parties will be free to waive the condition of notice period in whole or in part by mutual agreement.
- 27.3 Notwithstanding anything contained in the terms of the appointment or in a other conditions of service of the University Teacher, the chancellor and the Pro- Chancellor shall have the power to dismiss or remove or terminate a teacher on one or more of the following -
 - 27.3.1 Willful neglect of duty
 - 27.3.2 Misconduct
 - 27.3.3 Breach of any of the terms & condition of services
 - 27.3.4 Dishonesty connected to the University examination
 - 27.3.5 Physical and mental illness
 - 27.3.6 Scandalous conduct or conviction for an offence involving moral turpitude.
 - 27.3.7 Any other grounds of or for a justified cause thereof or found disqualified as specified for the teacher of University in the statute and the ordinance or regulations; No notice shall be necessary for such dismissal or removal or termination.
- 27.4 The removal of the University teacher shall take effect from the date on which the order of removal is made.
- 27.5 A teacher of the University shall be deemed to have been placed under suspension with effect from the date of his conviction.

CHAPTER XXVIII

APPOINTMENT & SERVICE CONDITION OF UNIVERSITY STAFF

28.1 The Qualification and Experience for appointment of academic and administrative staff positions other than university teachers shall be such as may be approved by the Executive Council and other University bodies from time to time.

28.2 The emoluments and conditions of service of other academic and administrative staff positions other than university teachers including provision for retirement benefits, insurance and provident fund, and manner of termination of service and disciplinary actions and the principals governing seniority of service of such employees will be as decided by the Executive Council and other University bodies from time to time.

28.3 Every employee of this category may be appointed / engaged through a process of selection, as prescribed and wherever not prescribed, as decided by the Vice-Chancellor with the approval of the Chancellor/ the Pro Chancellor.

28.4 Notwithstanding anything contained in the terms of the appointment or in any other conditions of service of the University staff, the Chancellor and the Pro-Chancellor shall have the power to dismiss or remove or terminate a staff on one or more of the following-

- 28.4.1 Willful neglect of duty
- 28.4.2 Misconduct
- 28.4.3 Breach of any of the terms & condition of services
- 28.4.4 Dishonesty connected to the University examination
- 28.4.5 Physical and mental illness
- 28.4.6 Scandalous conduct or conviction for an offence involving moral turpitude.
- 28.4.7 Any other grounds of or for a justified cause thereof or found disqualified as specified for the staff of University in the statute and the ordinance or regulations.

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MISCELLANEOUS

CHAPTER XXIX

29.1 No Discrimination

The University shall be open to persons of either sex and of whatever race, creed, caste or class.

29.2 Transitional Provisions

- a). Notwithstanding anything contained in this Act and the Statutes-
 - i. The first Governing Body and Court shall consist of not more than ten members, who shall be nominated by the Chancellor and shall hold office for a term of one year;
 - ii. The first Executive Council shall consist of not more than fifteen members, who shall be nominated by the Chancellor and shall hold office for a term of one year;
 - iii. The Academic Council shall consist of not more than twelve members, who shall be nominated by the Chancellor and shall hold office for a term of one year;
- b). If any vacancy occurs in the above authorities, the same shall be filled by appointment

or nomination, as the case may be, by the Chancellor, and the person so appointed or nominated shall hold office for so long as the officer or member in whose place he is appointed or nominated would have held office, if such vacancy had not occurred;

29.3 Delegation of Powers

- a. Subject to the provisions of the Act and the Statutes, any authority or officer of the University, with the approval of the Executive Council, may delegate its powers to any other officer, authority or person under their respective control and subject to the conditions that the overall responsibility for exercising the powers so delegated shall continue to rest in the Authority or officer delegating such powers.
- b. All the casual vacancies among the member (other than ex-officio members) of any authority or other body of the University shall be filled, as soon as may be convenient, by the person or body who appoints or nominates the members whose place has become vacant; Provided such person appointed or nominated to a casual vacancy shall be a member for the residue of the term for which the person whose place he fills, would have been a member.

29.4 Employee Quota in Admission

The intake to the extent of 5% of various courses offered in different departments of the university shall be earmarked for the University employee's ward: provided they are not in contradiction to the provisions of the regulatory bodies or directives of state / central Government and other directives issued time to time. The mechanism as prescribed and approved by the Executive Council shall govern admission of university employee's wards.

29.5 Student Quota in Admission

In various post-graduate programs offered at campus, preference shall be given in admission to those students who have completed their graduation from this University subject to maximum 50% of the total intake of the programme. The mechanism and modality shall be as prescribed and approved by the executive council; provided they are not in contradiction to the provisions of regulating bodies or directives of state/ Central government in force or other directives issued from time to time.

29.6 Removal of Difficulties

- a. If any difficulty arises in giving effect to the provisions of these statute, the Chancellor may, by order, make such provisions, not inconsistent with the provisions of this Act, as appear to be necessary or expedient for removing the difficulty: Provided that no such order shall be made under this section after the expiry of Five years from the commencement of the statutes.
- b. For individual grievances and complaint(s), the University shall have Grievance Redress Mechanism as prescribed and approved by the Executive Council and other University bodies from time to time provided they are not in contradiction to provision of the University Act and statutes and ordinances.

29.7 Disqualifications –

- a. A person shall be disqualified for being chosen or continue as, and for being an employee or teacher or officer or member of any Authority of the University:
 - i. If he is unsound mind;
 - ii. If he is an un-discharged insolvent;
 - iii. If he has been convicted by a court of law of any criminal offence involving moral turpitude.
 - iv. If he is not performing as per expected standards.
 - v. If his conduct and actions are detrimental to the interests of the University.

- b. If any question arises as to whether a person is or has been subjected to any of the disqualifications mentioned above, the question shall be referred to the Chancellor and his decision shall be final.

29.8 Jurisdiction

- a. All disputes involving the University will be subject to the jurisdiction of Hon'ble Court of Law at Bareilly.
- b. No suit or other legal proceeding shall lie in any court against the University or against any authority, officer or employee of the University or against any person or body of persons acting under the order or direction of any authority or officer or other employee of the University for anything which is in good faith done or intended to be done in pursuance of the provisions of this Act or the Statutes or the Ordinances.

29.9 Amendments:

The Executive council is empowered to make, amend or repeal statutes and ordinances, provided that the Executive Council shall not make, amend or repeal any statute or ordinance affecting the powers or constitution of any authority of the University until such authority is given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed has been duly considered by the Executive Council.

29.10 Repeal and Savings:

- (i) The First Statutes framed under the Bareilly International University, Bareilly (U.P) Act, 2016 shall stand repealed on commencement of these Modified First Statutes.
- (ii) Notwithstanding the repeal of the first Statutes mentioned in sub clause (i) above, all the decisions made, acts performed and rights and liabilities created and exhausted by the University under the repealed First Statutes shall be deemed to be valid under these Modified First Statutes.

29.11 Correspondence Course / Distance Education / Online Courses:

It shall be open to the University to run courses through correspondence / distance education / Online and open study centers for this purpose in conformity with guidelines and norms laid down by the Government and / or the relevant Statutory Bodies.

29.12 Establishment of New Courses / Institutions / Schools:

It shall be open to the University to establish new institutions, schools or centers in conformity with statutory guidelines and norms, if any.
